

**MILWAUKIE CITY COUNCIL
WORK SESSION
MAY 16, 1995**

MILWAUKIE CITY HALL

Mayor Lomnicki opened the work session at approximately 5:07 p.m.

Present were Councilors Farley, Schreiber, Kappa, and Trotter; Dan Bartlett, City Manager; Charlene Richards, Assistant to the City Manager; Angus Anderson, Finance Director; Maggie Collins, Community Development Director; Brent Collier, Police Chief; Dan Olsen, Fire Chief; and Craig Stensrud, Police Officer.

Council Goal Setting

Mayor Lomnicki reviewed the goal setting currently underway with Sylvia Rose acting as facilitator. The process included a five-minute presentation of issues by Department Heads, Board and Commission members, and Neighborhood District representatives. Each presenter would be allotted a five-minute summary followed by a five-minute question-and-answer period. Identifying the issues will aid Council in preparing City-wide goals.

Councilmember Trotter said he also understood that Council would have the opportunity to review written information prior to the brief, verbal presentations.

Mayor Lomnicki said he spoke with Rose, and he understood that she was considering changing the format. She suggested getting all of the participants together for an hour and breaking into small working groups of five people to talk about everything they had heard during the presentations. The task would be to develop a list, based on everyone's input, of the fifteen most important issues facing the City. He said he indicated to Rose that this was not his impression of what was going to take place.

Mayor Lomnicki agreed that everyone should have the opportunity to listen to all of the presentations, which means that all Board and Commission members would have to be available to hear the Department Head presentations. The process would probably require about a four-hour commitment. Rose also mentioned following the same process, but scheduling a second meeting in which all participants would be invited to work in small groups after which Council would move into its goal setting. This method, however, would eliminate the "blue sheet" exercise.

Mayor Lomnicki added that the first session was scheduled for May 30, but there were some problems with the second meeting date. He asked for Councilor input on a second date. He said he was concerned about being able to schedule all the participants for two sessions.

Councilmember Farley commented that each citizen group had several potential participants.

Councilmember Trotter said, after talking to Rose, he believed it was important to give all of the participants a sense of involvement. He said the meeting should be on May 30, and suggested extending the time frame and asking the participants to stay longer.

Councilmember Kappa said it was important for presenters to leave the session with a sense of being part of the process. He expressed concern that the project would lose momentum if the meetings were scheduled too far apart. He said he thought there should be no more than five days between the sessions. He added that he understood, from Rose's process, that all participants should arrive at the same time.

Mayor Lomnicki discussed scheduling three hours for presentations and one hour for the information sharing exercise.

Bartlett said the original agenda was designed with the Department Heads starting their presentations at 4:00 p.m. It is an open meeting, and all are encouraged to stay until the meeting ends, if they are able. Citizen volunteers were scheduled to begin their presentations at 6:00 p.m. so they could come after work. He pointed out that the meeting could last about six hours.

Mayor Lomnicki said there would be a total of twenty presentations. This would mean the session would take four hours. He suggested that everyone meet at 6:00 p.m.

Bartlett said the earlier schedule allowed for reasonable break times and a light dinner.

Mayor Lomnicki suggested not serving dinner. He added that Rose suggested the extra step in order to get a more complete picture of staff and citizen issues before Council develops its City-wide goals.

Councilmember Trotter said he believed the extra step was crucial and would help Council sort and prioritize issues.

Councilmember Schreiber asked the other members if they had turned in their homework sheets on individual goals.

Councilmember Trotter said he believed there was a miscommunication regarding completion of individual Councilor's goals.

Bartlett said Rose wants the Mission Statement, not individual goals. He advised Rose, according to City Council direction, that there be no individual goals. He said scheduling the Mayor and Council for the second meeting was most critical. Department Heads, Commission members, Neighborhood Association representatives, and employees would be advised of the second meeting date. He discussed the process of announcing goals to the public and to City employees. The staff person assigned to the citizen commissions would be responsible for informing the members.

Councilmember Kappa said Rose also suggested that each Councilor be responsible for personally contacting Commission members and inviting them to participate in the second session.

Councilmember Schreiber said completing the "blue sheets" was the second most critical issue to starting the process. This exercise would indicate each Councilor's position.

Bartlett said the process was designed so that each Board and Commission was able to participate by providing input as a group and by selecting a spokesperson.

Councilmember Trotter said he understood that the proposed calls to the Commissions would be to disseminate information after the goals were set.

After discussing possible dates, it was Council consensus to hold the second meeting on Wednesday, June 7, from 9:30 a.m. to noon.

Council agreed that there would be no additional public comment at the second meeting. Any additional citizen comments could be made at the City Council regular session at which the City-wide goals were adopted. It was also Council consensus that the public comment process would be made clear to participants at all sessions.

Mayor Lomnicki summarized the agenda for the first meeting. The Tuesday, May 30 meeting will begin with Department Head presentations at 4:30 p.m. All citizen participants will be invited to arrive early to hear staff issues. Citizen group representatives will then present their issues. Between 8:30 p.m. and 9:30 p.m., participants will break into five work groups to narrow the issues and to select the three each feels the most critical. A list of the fifteen most important issues will be developed to guide City Council in developing its goals. All information should be given to Rose by Monday, June 5, so she can compile it for the second session on June 7.

Councilmember Kappa said, during that seven-day period between meetings, Councilors could review and consider the information.

Councilmember Trotter said Council's role in the small group exercise needed to be clarified. He said he thought Council should facilitate and not participate.

Bartlett said at community forum several years ago, Councilors floated among groups.

It was consensus that each Councilor would stay with one group and facilitate as needed.

Police Department Update

Parent Project:

Bartlett explained that there would be no report on this project because it was not funded.

800 MHz Radio

Brent Collier, Police Chief, introduced Joel **Harrington**, City of Portland Bureau of General Services, gave a brief overview of the system. He discussed the need for a system that would operate during disaster situations. All City of Portland communications use the same infrastructure and are all computer controlled. The system currently has about 3,400 radios and handles about 1.5 million calls per month. Other jurisdictions and agencies, such as Tri-Met, Oregon State Police, and Multnomah and Washington Counties, are on the same system. The 800 MHz system allows frontline personnel to communicate directly with each other. Overall, he added, customers are very satisfied.

Councilmember Farley asked if the system had a backup. **Harrington** described the looped microwave backup that can re-route radio traffic, the two-level computer backup, and the Simplex radio system. He added that Mt. Scott, which is part of the routing system, covers a lot of Clackamas County.

Councilmember Farley asked if there was a maximum number of radios the system would support. **Harrington** said the system would support up to 64,000 radios.

Councilmember Farley said he has been out with Milwaukie Police Officers, and there are locations within the City where the radios do not work. **Harrington** said there can be problem areas; however, new stations can be added and Simplex radios can be used in these situations.

Councilmember Farley asked how much the 800 MHz system can cut down response time. **Harrington** said the difference in response time can be found in that personnel can talk directly to each other rather than going through dispatch.

Councilmember Kappa asked Harrington what his function would be in the project. **Harrington** said he was involved in a "Train the Trainer" process that instructs users on how the system works and how to operate their particular radios.

Bartlett said the contract being considered at the meeting is to buy the 800 MHz equipment from Motorola. The City already has line capabilities. **Harrington** added that the agreements will be for two years until certain costs, such as maintenance, can be determined on a long-range basis.

Councilmember Kappa asked if the 800 MHz system would offer Milwaukie more independence and another source of communication. **Harrington** said Motorola has worked out a lot of software problems. He discussed the drills that are scheduled to help users understand what happens when the system goes down.

Mayor Lomnicki said 800 MHz is a separate system and will not act as a 9-1-1 line.

Craig Stensrud, Police Officer, said currently the City cannot communicate with other agencies. The 800 MHz would allow the City to switch over and talk directly with C-COM.

Bartlett discussed the value of an 800 MHz system during an emergency.

Councilmember Farley asked what kind of support was available in the event of an equipment problem. **Harrington** said there is on-call service 24-hours a day.

Councilmember Schreiber said there was talk of forming a coalition of private providers. **Harrington** said there is one private party with a digital system. He added the City of Portland is currently working with Tri-Met and light rail on the 800 MHz system to provide transportation during an evacuation situation. In addition, work is also being done with utilities to plan for disaster situations.

Stensrud commented that the City of Milwaukie is heading up the School District's 800 MHz system implementation.

Councilmember Farley asked why Motorola was chosen. **Harrington** said Motorola was the sole source vendor, and of the three major system providers, Motorola had the best track record.

Collier commented that the City was about six months behind schedule. **Harrington** said, once the radios come in and the software is loaded, the normal turnaround is about a week to ten days. **Stensrud** added that there would be a logical patch with the old radios in the cars.

Mayor Lomnicki said, with this system, Milwaukie can talk directly to City of Portland, Multnomah and Washington Counties, and the other jurisdictions and agencies.

Bartlett said there may be some concern about signing a \$347,000 contract, but this would put Milwaukie in the manufacturing schedule. He discussed the recommendation leaving the CAD system in the COPS More grant application. He commented on the Public Safety levy and the \$100,000 carry over. He added that the City's Public Safety Fund would be reimbursed if CREG went out for a levy. He added that Harrington reviewed the product list and was able to cut many unnecessary items.

Combat Auto Theft Program

Collier discussed the Combat Auto Theft (CAT) program currently underway in the City of Portland. Implementation would cost the City about \$500.

Councilmember Farley asked about the "probable cause" issue when Police stopped a vehicle. **Collier** said displaying the sticker allows the Police to stop the vehicle between the hours of 1:00 - 5:00 a.m. without probable cause. The service would cost the auto owner \$5.

Councilmember Kappa asked if this would be a benefit for those people who worked odd hours. **Collier** said it would be a personal decision.

Councilmember Trotter recommended involving Chuck Stoudt, who first addressed the Council on the program in March, when the program is implemented.

Mayor Lomnicki suggested kicking off the program at the next Council meeting and inviting Stoudt.

Collier mentioned that those jurisdictions involved in implementing the CAT Program would like to prepare a joint press release.

Other Items

- **Councilmember Trotter** discussed the Silverton Ordinance and Legislature's consideration of the parental responsibility issue.
- **Bartlett** announced the sale of the Home Composting Bin on June 3, 1995.
- **Bartlett** discussed "Officer on the Train" Project.
- **Mayor Lomnicki** asked if all Councilors had the opportunity to review Susan Stone's information on traffic-calming devices.
- **Councilmember Trotter** discussed senior transportation funding. At a recent Parks District meeting, he found out that enterprise funds would cover the \$12,000 shortfall anticipated by Milwaukie Center representatives. This should indicate in the future that the City of Milwaukie does not need to be asked to contribute to the program.
- **Councilmember Schreiber** discussed Happy Valley's annexation plans in relationship to the Parks District.
- The group discussed distribution of lottery funds for gambling addiction.

The work session ended at approximately 6:40 p.m.

Pat DuVal

Pat DuVal, Recorder/Secretary